



January 30, 2018

CONSTITUTION OF THE INLAND NORTHWEST DANCE ASSOCIATION

Article I NAME

- Section 1. The name of the organization shall be the INLAND NORTHWEST DANCE ASSOCIATION.
- Section 2. The period of its duration is perpetual.

Article II OBJECTIVES

To unite those engaged in the teaching of dance in colleges, high schools, privately owned studios or dancing schools and other persons interested in dance and the dance arts.

To strive for more knowledge and higher standards in the teaching of dance.

To promote knowledge, appreciation and performance of dance.

To develop broader community and state support, recognition and interest.

To provide the leadership and the opportunities for making dance an important art form in Washington.

To keep members informed of the latest developments in dance in other states and countries.

To assist talented young dancers through scholarships, grants, workshops, or other methods of assistance.

To solicit and receive funds, bequests and other gifts and donations for the accomplishment of the above purposes.

Article III POLICY

To own, rent, lease, mortgage and pledge real and personal property and to do all things that a nonprofit corporation can do under the Washington Nonprofit Corporation Act, not inconsistent with the heretofore state purposes.

This nonprofit corporation is not organized for pecuniary profit nor shall it have any power to issue certificates of stock or declare dividends, and no part of its net earnings shall inure to the benefit of any member, director or individual. No loans shall be made by the corporation to its directors or officers.

This organization shall be nonsectarian, nonpartisan and nonprofit. In the event of the dissolution of this corporation or in the event it shall cease to carry out the objectives and purposes as herein set forth, all property and assets shall go to and be distributed by the Washington Arts Council.

Under no circumstances shall any of the property or assets of this corporation, during its existence and/or upon the dissolution thereof, go to and be distributed to any officer, member or subsidiary of this corporation.

Article IV MEMBERSHIPS

1. Active Members – those teaching dance or retired from the profession, dance studio owners, and/or friends of the arts. Active members shall have the right to vote, hold office, chair and serve on committees.

New members must be adults actively participating in the teaching and/or promotion of dance arts. They must apply for membership by filling out a New Member application and submitting it with a Letter of Intent to an existing member. This will be read at the following meeting. A motion to accept this new member must be made, and a vote would occur. A simple majority would permit acceptance.

ALL MEMBERS MUST FOLLOW THE CODE OF ETHICS SET FORTH BY THE MEMBERSHIP.

Article V DUES

Section 1. Section 1. The annual dues shall be \$40.00 for Active Members, Due date is December 1, or upon membership acceptance. After January 31st. of current calendar year, renewing dues may be paid with all benefits of current membership with payment of an additional \$10.00 late fee.

Section 2. A member is in good standing only when current dues are paid. A member who resigns from membership may be reinstated by submitting the full years' dues, and:

- a) submit a letter requesting reinstatement,
- b) letter to be read at scheduled meeting,
- c) a motion to reinstate must be made,
- d) a vote would occur at the next scheduled meeting, thus allowing for absentee ballots,
- e) the President would tally the vote,
- f) a simple majority would permit reinstatement,
- g) results of the vote would be made known to the applicant in writing.

- Section 3. When the December 1st dues for continuing members are not paid to the club treasurer by January 31st., such persons shall automatically become ineligible to participate in any Inland Northwest Dance Association sponsored events, until such time as dues are paid.

Article VI OFFICERS

- Section 1. The officers of this organization shall be President, Vice President, Secretary, and Treasurer.
- Section 2. The officers of this organization shall constitute an executive committee to meet on call by the President, or any of the four members of the committee, for the consideration of special matters between regular meetings of the organization and the board of directors.
- Section 3. The elected officers and immediate past president shall constitute a board of directors which shall meet upon order of the President and/or a majority of the board members.

Article VII NOMINATIONS AND ELECTIONS

- Section 1. Offices shall be elected at the NOVEMBER meeting. They shall assume duties immediately. Election shall be by ballot. Elected term shall be for one year. An officer may be elected for a second consecutive term.
- Section 2. The nominating committee shall present a slate, due by the October meeting of one or more nominees for each office. Nominations may also be made from the floor.
- Section 3. Vacancies in office shall be filled for the unexpired term by the President.
- Section 4. Active Members may participate in the election of officers by absentee ballot. Ballots must be received by the nominating chairperson prior to the November meeting at which elections are held.

Article VIII DUTIES OF THE OFFICERS

- Section 1. The duties of the officers shall be such as are implied by their respective titles. Each officer shall keep accurate record of her work to be transferred to her successor.

- Section 2. President - Preside over all meetings of the organization and executive committee. Serve as ex-officio member of all committees except nominating and auditing. Sign all orders upon the treasurer for disbursements of funds directed by the organization. Shall appoint nominating committee for upcoming elections and assist in the preparations of grants.
- Section 3. Vice President - Shall assume the duties of the president when/if necessary. Serve as ex-officio member of the nominating and auditing committees. Shall be responsible for promotion of events sponsored by the organization.
- Section 4. Secretary - Shall take and record accurate minutes of all meetings of the organization and executive committee. Keep updated membership list. Conduct correspondence of the organization. Preserve a permanent file of all records, letters, and officers to be transferred to her successor. Assemble and distribute a bi-annual calendar of events, to be printed by October 15th and February 15th. This calendar may include studio, school and commercial Dance events in the Inland Northwest.
- Section 5. Treasurer - Shall have charge of all monies of the organization and report on at all meetings. Collect all dues from members giving proper receipt thereof. Pay all bills upon receipt and with the authorization of the President. Keep an itemized record, in a permanent file, of all receipts and expenditures. Release to her successor within ten days of the expiration of her term of office: all books, records, papers and requisitions. Assist in the preparation of grant applications and reports.

Article IX DUTIES OF THE EXECUTIVE COMMITTEE

- Section 1. The executive committee shall transact any business of the organization between meetings and shall report thereon at the next business meeting of the organization.
- Section 2. It shall make recommendations to the organization regarding proposed amendments to the bylaws.
- Section 3. It shall supervise the affairs of the organization and shall devise measures for its growth and prosperity.
- Section 4. It shall meet in executive session before the general membership meeting to develop the agenda and recommendations. The executive committee shall appoint members of the community at large to serve on an advisory board. The purpose of such board would be to lend their expertise in furthering the goals of the Inland Northwest Dance Association without having to pay dues for membership. The advisory committee members would meet by phone or attendance only by request of a member of the executive committee.

**Article X
COMMITTEES**

STANDING COMMITTEES:

FALL WORKSHOP COMMITTEE - Shall consist of a director and two others. A promotional and finance liaison shall be appointed within the committee.

SPRING PROGRAM COMMITTEE - Shall consist of a director and two others. A promotional and finance liaison shall be appointed within the committee.

AD HOC COMMITTEES:

AUDITION COMMITTEE - Shall assume the duties above. Shall also appoint a scholarship liaison from within the committee.

SCHOLARSHIP COMMITTEE - Shall abide by the established regulations for scholarship awards and audition. It shall consist of a director and at least one other member.

AUDITING COMMITTEE - Shall consist of the incoming Treasurer and the outgoing Vice President.

NOMINATING COMMITTEE - Shall consist of the Vice President and one or more members. Slate to be submitted by the October Meeting.

**Article XI
MEETINGS**

There shall be a business meeting each month between September 1st and June 1st of each year subject to revision. The executive committee may call a meeting at any time if it is deemed necessary.

**Article XII
QUORUM**

The members present at any scheduled meeting shall constitute a quorum.

**Article XIII
FISCAL YEAR**

The organization's fiscal year shall be from January 1st to December 31st.

**Article XIV
PARLIAMENTARY PROCEDURE**

Robert's Rules of Order Revised shall govern this organization in all cases in which they are applicable, and insofar as they are not inconsistent with these bylaws.

**Article XV
AMENDMENTS**

- Section 1. These bylaws may be amended by a two-thirds vote of the members present at any regular meeting, provided a copy of the proposed amendment has been sent to every member at least ten days before it is voted upon.
- Section 2. The final adoption by the organization of amendments to or revisions of these bylaws shall be contingent upon the approval of the executive committee.